

Part- time (2.5 days per week) Tūturu Lead– Wellington - Position

Position Description

Te Puna Whakaiti Pāmamae Kai Whakapiri | NZ Drug Foundation

Our vision is an Aotearoa New Zealand free from drug harm. Our mission is to transform the way Aotearoa New Zealand addresses drug issues. We influence this through our leadership, by supporting communities and inspiring action that promotes wellbeing, is mana enhancing and prevents drug harm.

Te Puna Whakaiti Pāmamae Kai Whakapiri engages in some of the most challenging issues facing communities. Because of this we invite people to work for us who share our vision and values, and who are committed to positive social justice outcomes.

We transform the way New Zealand addresses drugs through leadership, supporting communities, and inspiring wellbeing and mana-enhancing actions. This means that we:

- Commit ourselves to health equity for Māori and meeting Māori health aspirations
- Create kind, compassionate and people-centered responses to drug harm reduction
- Support communities to create solutions for themselves
- Respect the power of evidence to inform our own work and promote healthy public policy.

Tūturu is a uniquely Aotearoa New Zealand approach that brings schools and health providers together so students can learn, be well and prepared for the modern world.

Working for Te Puna Whakaiti Pāmamae Kai Whakapiri | NZ Drug Foundation

We hold high expectations of those who join our team, and in return, we are committed to fostering a work environment that is supportive, flexible, innovative and professional. Our culture is built on genuine relationships, and we pride ourselves on having a friendly, supportive culture where we prioritise treating one another as people first.

Our staff are all expected to:

- demonstrate an understanding of, and commitment to, our values and core principles outlined in our constitution, strategic plan and staff code of conduct
- work within our stated vision, mission and goals, and follow our operational policies and procedures
- ability to work both autonomously, within a team and have the ability to work outside of normal office hours
- abide by the staff Code of Conduct and individual employment agreements.
- incorporate the principles of continuous quality improvement into their activities
- ensure their own safety and the safety of others in the workplace and actively participate in maintaining a safe working environment.
- maintain and develop their skills, knowledge, and expertise.

- work to enhance the wellbeing of Māori and helping the Drug Foundation to honour Te Tiriti o Waitangi.

We have offices in Auckland, Wellington and desks at a co-working office in Christchurch.

This role will be subject to safety checking as part of the Vulnerable Children Act, 2014.

Purpose of the Tūturu Lead position

The focus of this role is to establish and maintain relationships with secondary schools in the Wellington region, for the purpose of enriching existing school systems with the addition of protective and health-based approaches to student Alcohol and other Drug (AoD) use and other health behaviours.

Tūturu service objectives are as follows:

- More students stay engaged at school, with schools relying less on exclusions and expulsions for AOD use.
- Health services develop greater capacity to work with schools, whānau, and communities.
- Young people are better prepared for the future and modern life because they have learnt how to make sense of what they see, hear, and experience.
- Māori and Pacific students experience equitable outcomes with their peers.

Tūturu works in four main areas:

- Enhancing school climate (such as BOT training and policy).
- Enhancing pastoral care for rangatahi at school.
- Professional learning and development for school staff.
- Production of curriculum resources for students in years 9–13.

Combining expertise from both the education and health sectors, Tūturu partners with secondary schools to support students and the wider school community in navigating and engaging with complex issues. The role of a Tūturu Lead is to plan, facilitate, and manage the programme throughout the Wellington-Porirua region.

This will be achieved by delivering an approach in schools that:

- Is strength-based, evidence-based, with student wellbeing central to the direction and decision making
- Focuses on equity and achieving equitable outcomes for Māori and Pacific students
- Empowers education and health services to collaborate effectively, supporting students to learn and stay well
- Supports schools to weave in systems that identify alcohol and other drug (AoD) issues early, ensuring students can access timely support
- Involves whānau and the wider school community, strengthening student support in ways that reflect each school's unique context
- Is shared openly and widely, supported by a range of nationally available resources
- Is committed to ongoing learning, development, and improvement

Reports to

The position reports to the National Operations Manager and is part of a national team of Tūturu leads, all of whom, are located in partnered health providers across Auckland, Waikato, Christchurch and Dunedin.

This role will be employed and based in the Wellington Office of the New Zealand Drug Foundation and will serve secondary schools with the Wellington and Porirua regions.

Other key relationships

- Tūturu Director
- Other Tūturu regional and Senior leads
- School senior management, education and health staff
- Youth AoD and other health services in your region
- NZ Drug Foundation staff

NATURE AND SCOPE OF RESPONSIBILITIES

Key Accountabilities	Standards/Achievements
Practice - Delivery of a Whole School Approach	<ul style="list-style-type: none">• Support schools through a systems change process to improve their response to AoD and other health issues. This includes:<ul style="list-style-type: none">• Build and maintain effective working relationships with school staff and senior leadership teams.• Demonstrates a strong understanding of, and ability to deliver Tūturu resources, with the guidance of your line manager and other Tūturu leads.• Facilitating effective collaboration between education and health services to support student wellbeing.• Supporting schools to engage whānau and the wider school community in ways that reflect their unique context, strengthening the support available to students.• Identify and facilitate professional development (PD) opportunities in schools, using existing Tūturu resources.• Utilise our dedicated data entry tool (Tūturu Dashboard) to accurately record and track work undertaken with schools.• Support the Tūturu network by carrying out agreed activities as outlined in programme plans or team coordination.• Communicate effectively with both internal and external stakeholders.

Pastoral Care Networks	<p>Establish and maintain networks to deliver the Tūturu approach within schools in the Wellington and Porirua regions. This includes:</p> <ul style="list-style-type: none"> • Establish relationship with community based mental health and addiction and youth health services in the region • Establishing and maintaining relationships with school staff. • Contributing to the national development of Tūturu.
Improving Health Equity Outcomes for Māori and Pacific secondary students	<p>Tūturu works towards rangatahi Māori and Pacific educational achievement and hauora by:</p> <ul style="list-style-type: none"> • Providing resources and materials that positively engage rangatahi Māori and Pacific. • Establishing relationships with Māori and Pacific community health providers. • Working with schools to affect systems change to improve equitable outcomes and educational achievement for rangatahi Māori and Pacific students.
Health and Safety	<ul style="list-style-type: none"> • Proactively identify and respond to potential risks to self and others, including students, whānau, and colleagues. • Understand and follow the organisation’s health and safety policies and reporting procedures, and support others to do the same where required. • Maintain safe work practices, including the appropriate use of safety equipment, identifying workplace hazards, and taking steps to reduce or eliminate risks.
Utilise Information Technology	<ul style="list-style-type: none"> • Is proficient in Microsoft Outlook, Excel, Word, PowerPoint and the Tūturu Dashboard
Quality and Risk Management	<ul style="list-style-type: none"> • Demonstrates flexibility, effective time management, and strong organisational skills to meet service delivery requirements. • Proactively identifies and engages in innovative practices to enhance service delivery and outcomes.

PERSON SPECIFICATION (requirement for the role)

	Key Attributes
Qualifications	<ul style="list-style-type: none"> • Full Driver’s License
Experience (including years)	<ul style="list-style-type: none"> • Minimum of 3–5 years’ relevant experience in public health, community or youth development, education, or a related health or youth-focused setting. • Demonstrated understanding of, and connection with, youth health, mental health, and addictions services.

	<ul style="list-style-type: none">• Existing relationships with schools in the target areas are preferred, though not essential.
Skills/Knowledge	<ul style="list-style-type: none">• Demonstrates the ability to influence systemic change across health and education sectors• Works effectively both independently and with initiative, showing self-motivation and resourcefulness
Personal Attributes	<ul style="list-style-type: none">• Able to work both autonomously and collaboratively as part of a team• Demonstrates well-developed interpersonal and relationship-building skills• Reflective in practice, with a commitment to ongoing learning• Self-motivated, resourceful, and resilient in dynamic environments• Adaptable and responsive to changing needs and contexts• Actively engages in innovation and continuous quality improvement